Registration is currently open for all eligible UH Students

MAUI ONSITE Course Offerings (subject to change)

<table>
<thead>
<tr>
<th>GEN. ED./FOCUS</th>
<th>CRN</th>
<th>COURSE</th>
<th>INSTRUCTOR</th>
<th>TERM DATES</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>MONDAY, 4:30 PM - 7:30 PM</td>
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<td></td>
<td></td>
<td>WEDNESDAY, 6:00 PM - 9:00 PM</td>
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<tr>
<td>DL</td>
<td>1099</td>
<td>ENG 374 Race, Ethnicity, and Literature</td>
<td>T. Marmack</td>
<td>9/02/2015-12/02/2015</td>
<td>TBA</td>
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<td>THURSDAY, 6:00 PM - 9:00 PM</td>
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<tr>
<td>DS, W</td>
<td>1098</td>
<td>GEOG 368 Geography of Hawai'i</td>
<td>A. Chun</td>
<td>08/27/2015-12/03/2015</td>
<td>Laulima 102</td>
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<tr>
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<td>FRIDAY, 6:00 PM – 8:30 PM</td>
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<td></td>
<td>SATURDAY, 9:00AM-2:00PM</td>
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<td>O</td>
<td>1096</td>
<td>PACE 447 Mediation Skills: UH Basic</td>
<td>S. Gutierrez</td>
<td>08/29/2015-10/24/2015</td>
<td>Laulima 102</td>
</tr>
</tbody>
</table>

O: Oral Communication   E: Ethical Issues   W: Writing Intensive

Refer to the following links for additional credit courses offered through UHM Outreach College’s Extension Term

Class Availability
UH Distance Learning
Outreach College Credit Programs
Aloha Students!

The UH Mānoa Outreach College on Maui staff welcomes you to the 2015 Fall Semester. We offer these important steps to help give you a successful start of the semester. As always, feel free to contact the UHM Outreach College on Maui office at (808) 984-3444 or mauioutr@hawaii.edu; we will do our best to provide assistance towards addressing any academic needs you may require during your journey. Mahalo and good luck this semester!

**STEP I: WEB REGISTRATION**

1. Login with your UH Username and password.
2. ‘Check Your Registration Status’ for any holds on your account. **Clear your holds** (if any) before continuing.
3. Click on ‘Add/Drop Courses’
4. TERM – Select “Fall 2015 Extension”

**NOTE:** You must register for your UHM Outreach Extension Term courses **separately from your other UH-System courses**

5. CAMPUS - Select “University of Hawai‘i at Mānoa” for ‘Institution’ and enter the four-digit CRN before submitting request

**ACADEMIC CALENDARS** list refund and add/drop/withdrawal deadlines.
To view an academic calendar by course, select “term” and enter course reference number (CRN).

**STEP II: PAYMENT OF TUITION AND FEES**

**UH Mānoa Outreach College Payment Policy** – A full payment is due the day you register for a course unless you signed up for the payment plan. Refer to the academic calendar for drop/withdrawal deadlines to avoid financial or academic penalties (e.g. an "F" grade).

<table>
<thead>
<tr>
<th>2015-2016 Tuition Rate</th>
<th>Resident (per credit)</th>
<th>Non-Resident (per credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Courses numbered 0-499</td>
<td>$441</td>
<td>$1279</td>
</tr>
</tbody>
</table>

**Outreach Online Courses:** In addition to tuition, a $5.00 per credit course fee is assessed; additional fees may also apply
A. **Payment Options**
   1. **MyUH Portal** - Pay through MyUH with Web Check Payment, VISA, or MasterCard. Select the correct Extension Term when making your payment.
   2. **In-Person at UH Maui College Cashier's Office** – Ho’okipa-Student Services for cash, check or debit card payments. The Cashier’s office will not accept credit card payments.
   3. **UH Installment Payment Plan** - The University offers you the option to pay your bill in one payment or through installments using a payment plan. Payment plans are only available for fall and spring terms and are not available for summer terms. The cost to sign up is a nonrefundable, per-semester fee of $30 per plan. Learn more about the [Payment Plan](#).

B. **Financial Obligation Holds**
   If you have an outstanding financial obligation at any of the University of Hawai‘i institutions (e.g. tuition, housing, bounced check, library, or parking fines) a financial obligation "hold" is placed on your record. This "hold" will prevent you from registering and receiving a transcript or diploma. To clear the hold make your payment and contact the office that initiated the hold. Contact information is available on [MyUH](#).

### STEP III: FINANCIAL AID

**Financial Aid**

A. Please make sure all proper documentation required by UH Manoa Financial Aid Services (FAS) has been received to ensure timely disbursement of funds. In most cases, once you register for Outreach courses, FAS will deduct tuition prior to sending the remaining funds directly to you.

B. **UH Community College Courses**
   1. UHCC courses may be considered for UHM Financial Aid assistance if the courses fulfill UHM degree requirements
   2. Download the [Community College Enrollment form](#)
   3. Complete form and submit to the UHM Outreach College on Maui office by the deadline
      a. **PRIORITY**: Wednesday, July 22, 2015
      b. **FINAL**: Wednesday, August 19, 2015
   4. **IMPORTANT**: Community College Enrollment form must be approved by your UHM Academic Advisor PRIOR TO being submitted to Financial Aid Services.

### STEP IV: TEXTBOOKS

**UH MANOA Bookstore**
**MAUI COLLEGE Bookstore**

A. UHM Outreach College courses **onsite at Maui** will have their textbook titles listed with the UH Maui College Bookstore.

B. UHM Outreach College online courses will have their textbook titles listed with the UH Manoa Bookstore.

### STEP V: UH EMAIL

**Google@UH**

A. Important information from the University of Hawaii will be emailed to your username@hawaii.edu address. It is YOUR responsibility to check your UH email regularly.

B. For Email assistance, contact ITS Help Desk at 1-800-558-2669 or email at help@hawaii.edu.